



POVERTY SOLUTIONS

UNIVERSITY OF MICHIGAN

OVERVIEW

Launched in October 2016, Poverty Solutions at the University of Michigan is a new interdisciplinary initiative that aims to become a leader in informing, identifying, and testing new strategies for the prevention and alleviation of poverty in Michigan, the nation and the world. While rooted in an understanding of the causes and consequences of poverty, the focus of Poverty Solutions is an action-based research agenda. The initiative partners with community and policy makers to inform and test strategies for the prevention and alleviation of poverty.

RESPONSIBILITIES

Poverty Solutions is seeking Research Assistants to assist with several projects. Working closely with Poverty Solutions staff, faculty experts, and master's and undergraduate research assistants, the Research Assistant will be involved in activities such as:

- Assist with data analysis across several major initiatives, including longitudinal research
- Literature Reviews on a wide variety of topics
- Data Cleaning, Preparation, Collection, Analysis
- Updating existing reports
- Support university-wide events

Other responsibilities are flexible and can potentially be tailored to align with RA's interest & expertise

REQUIRED QUALIFICATIONS:

- Interest in cross-disciplinary approaches to poverty alleviation— applicants from all units across campus are encouraged to apply.
- Proficiency in Microsoft Office Suite
- Punctual and accurate communicator, responsive to email, phone calls or other communications from manager
- Excellent organization with demonstrated attention to detail
- Excellent verbal and written communication skills, including spelling, grammar and punctuation
- Ability to work both as part of a team and individually while meeting deadlines
- Candidate will report to multiple supervisors and must be able to successfully manage a workload with multiple priorities.
- Interest in being a part of a fast-paced initiative, with desire to be flexible and adapt to evolving priorities.
- Works with initiative and proactively looks for new opportunities

- Excellent interpersonal skills including the ability to work cooperatively and professionally with faculty and staff across the University of Michigan campus, with local and national partners, and to serve as a representative of the initiative.

Hours

10.0 to 15.0 hours per week

Compensation

Undergraduate rate is \$12.00 and Graduate rate is \$16.00

Time Frame

Fall/Winter/Spring/Summer

Contact Person

Trevor Bechtel

Email Address

betrevor@umich.edu

Interested candidates should post a resume and cover letter expressing interest in the position to Trevor Bechtel, Student Engagement Coordinator at this link.

<https://airtable.com/shryU8uASfgsAZ2cW>

Please include where you heard about the job in your email.